

DRAFT
PUBLIC MINUTES

THE COMMITTEE OF BAR EXAMINERS

OF

THE STATE BAR OF CALIFORNIA

May 4 and 5, 2018

State Bar of California Offices
180 Howard Street
San Francisco, California

A meeting of the Committee of Bar Examiners of The State Bar of California convened in closed session at 3:30 p.m., Friday, May 4, 2018, in a meeting room at the State Bar offices in San Francisco, Erika Hiramatsu, Chair, presiding. Officers and members present were: Erika Hiramatsu, Chair, Angeli O. Agatep, M.D., James A. Bolton, Ph.D., Robert S. Brody, Alex H. Chan, James H. Efting, Dolores Heisinger, Kareem Gongora, Karen M. Goodman, Larry Kaplan, Paul A. Kramer, Esther P. Lin, Bethany J. Peak, and Patricia M. Villalobos, Members. Vice-Chair David A. Torres and member Alexander C. Lawrence, Jr. were absent. State Bar staff members in attendance were: Donna Hershkowitz, Chief Programs Office; Amy C. Nuñez, Interim Director III, Admissions; Lisa Jeong Cummins, Program Manager III, Examinations; Greg S. Shin, Program Manager III, Operations and Management; Mark Torres-Gil, Program Manager III, Moral Character Determinations; Natalie Leonard, Program Manager III; Christina Doell, Program Manager I; Tammy Campbell, Program Manager I; Kim Wong, Administrative Supervisor; Destie Overpeck, Attorney III; and Nicole Pereira, Attorney IV. Also in attendance were: Dean Dean Barbieri, Dean Greg Brandes, Dean Laura Palazzolo, and Associate Dean Elizabeth Xyr. The closed session portion of the meeting concluded at approximately 4:30 p.m. at which time the Committee meeting went into open session and the session concluded at 5:15 p.m. The Committee meeting reconvened into closed session at 9:00 a.m. on Saturday, May 5, 2018. All Committee members and staff who were in attendance on Friday were present on Saturday excluding Natalie Leonard, and including Leah Wilson, Executive Director. Also in attendance were members of the Examination Development and Grading (EDG) Team: Amy Gee, David Kelley, Kathy Meola, Laura Meyers, Amanda Roze, and Paul Webb. The closed session concluded at 9:30 a.m. at which time the EDG Team left the meeting. The meeting went into closed again at 9:40 a.m. and the meeting adjourned at 10:45 a.m.

**DESIGNATION OF REPRESENTATIVES FOR ADMISSIONS CEREMONIES FOR
SUCCESSFUL FEBRUARY 2018 CALIFORNIA BAR EXAMINATION APPLICANTS**

It was by common consent agreed that the following members represent the Committee at the designated Admissions Ceremonies, which will be conducted for the purpose of admitting applicants who are successful on the February 2018 California Bar Examination and who have met all other requirements for admission:

Fresno – David Torres
Los Angeles – Angeli Agatep
Oakland Convention Center – James Efting and Alex Chan
Orange County – Esther Lin
Riverside – Kareem Gongora
Sacramento – Paul Kramer
San Diego – James Bolton
Ventura – Alan Yochelson

RECOGNITION OF OUTGOING OFFICE OF ADMISSIONS STAFF MEMBERS

It was by common consent agreed that the services of the Program Managers for the State Bar's Office of Admissions, George Leal and Greg Shin, be recognized and that certificates be prepared and presented to them acknowledging their many years of outstanding service on behalf of the Committee.

MARCH 23, 2018 COMMITTEE MEETING PUBLIC MINUTES

It was moved, seconded and duly carried that the minutes taken during the public session of the meeting on March 23, 2018, be approved.

MARCH 2018 KEY STATISTICAL INDICATORS

It was by common consent agreed that the March 2018 Key Indicators for the Office of Admissions/Committee of Bar Examiners be received and filed.

SCHEDULE FOR JUNE 22 AND 23 COMMITTEE MEETING

It was by common consent agreed that the schedule for the June 22 and 23, 2018 Meeting, which will be held at the State Bar of California Offices in Los Angeles, California, be received and filed.

SUBCOMMITTEE ON EXAMINATIONS

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Examinations be approved.

COMMITTEE'S PSYCHOMETRICIAN REPORT ON THE TWO-DAY EXAMINATION

It was by common consent agreed that the report on Analysis of the First Two-Day Administration of the California Bar Examination, prepared by Roger Bolus, Ph.D. and dated March 2, 2018, be received and filed and that the report be authorized for publication.

SUBCOMMITTEE ON OPERATIONS AND MANAGEMENT

FINANCIAL ANALYSIS REPORT AS OF FEBRUARY 28, 2018

It was by common consent agreed that the Financial Analysis report as of February 28, 2018 for the Admissions Fund be received and filed.

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Operations and Management be approved.

SUBCOMMITTEE ON EDUCATIONAL STANDARDS

**LINCOLN LAW SCHOOL OF SACRAMENTO –
PERIODIC INSPECTION REPORT**

It was moved, seconded and duly carried that the Periodic Inspection Report of Lincoln Law School of Sacramento (LLSS) conducted September 26-28, 2017 by an Inspection Team (Team) comprised of Committee of Bar Examiners (Committee) member Karen Goodman, Dean Janice Pearson of the San Joaquin College of Law and George Leal, Program Manager, Educational Standards be received and filed; that the response submitted by Dean James Schiavenza, dated April 9, 2018 and submitted on behalf of the law school be received and filed; that the mandatory compliance recommendations made in the Report be adopted; that the law school be required to report to the Committee, within 45 days of the Committee taking action on this Report, all efforts to address each such recommendation; that accreditation of LLSS be continued; and that its next periodic inspection be scheduled for the fall of 2022, unless an earlier visitation is deemed necessary by the Committee.

**GLENDALE UNIVERSITY COLLEGE OF LAW –
PERIODIC INSPECTION REPORT**

It was moved, seconded and duly carried that the Periodic Inspection Report (Report) of the inspection of Glendale University College of Law (GUCL) conducted October 17-19, 2017 by an Inspection Team (Team) comprised of Committee of Bar Examiners (Committee) member Patricia Villalobos, Academic Dean Justin Atkinson of the San Joaquin College of Law and Sally Perring, Educational Standards Consultant, Office of Admissions, as corrected, be received and filed; that the response submitted by Dean Darren Greitzer, dated April 13, 2018 and submitted on behalf of the law school be received and filed; that the mandatory compliance recommendations made in the Report be adopted; that the law school be required to submit a letter within 120 days providing a narrative discussion of all progress it has made in addressing each of the Recommended Mandatory and Suggested Actions enumerated in the Inspection Report; that accreditation of GUCL be continued; and that the law school's next periodic inspection be scheduled for the spring of 2022, unless an earlier visit is found needed by the Committee.

JOHN F. KENNEDY UNIVERSITY COLLEGE OF LAW – MAJOR CHANGE
REQUEST RE OPENING OF BRANCH CAMPUS IN SAN JOSE

It was moved, seconded and duly carried, with members Alex Chan, Kareem Gongora, and Dolores Heisinger abstaining that the request of the John F. Kennedy University College of Law (JFKCOL) for approval of a major change, which will allow it to establish and open a branch campus of the law school in San Jose, be received and filed; that the Major Change Request be approved such that the San Jose branch campus of JFKCOL be permitted to open and operate as a provisionally-approved branch campus under the accreditation standards and operational requirements found in Accredited Law School Rules and the Guidelines for Accredited Law School Rules; that, as required by Guideline 15.2(C), no less than 90 days and again within 30 days before the expected first day of classes at the branch campus as required by Guidelines 15.3(A), a report be submitted, certified by Dean Dean Barbieri that confirms the substantial compliance of the branch campus with each of the relevant Accredited Law School Rules and the Guidelines for Accredited Law School Rules; and, that following receipt of said certification, the provisionally-approved branch campus may open, enroll students and then begin offering classes.

MONTEREY COLLEGE OF LAW – MAJOR CHANGE REQUEST TO
REDESIGNATE SANTA CRUZ SATELLITE CAMPUS TO A BRANCH CAMPUS

It was moved, seconded and duly carried that request of the Monterey College of Law (MCL) for approval of a major change, to allow it elevate its existing Santa Cruz satellite campus to a branch campus, be received and filed; that the Major Change Request be approved such that MCL may open, in the spring of 2019, the Santa Cruz College of Law as a provisionally-approved branch campus under the accreditation standards and operational requirements found in Accredited Law School Rules and the Guidelines for Accredited Law School Rules; that, as required by Rule 4.160(I) and Guideline 15.2(C), no less than 90 days and again within 30 days before the expected first day of classes at the branch campus as required by Guideline 15.3(A), a report be submitted, certified by Dean Winick, to confirm the substantial compliance of the branch campus with all relevant Accredited Law School Rules and the Guidelines for Accredited Law School Rules; and, that following receipt of said certification, the provisionally-approved branch campus may open, enroll students and then begin offering classes; and, pursuant to Guideline 15.3(C), within two years of its opening as a branch campus, MCL must seek confirmation from the Committee that the Santa Cruz College of Law is in full compliance with all relevant Accredited Law School Rules and the Guidelines for Accredited Law School Rules.

2017 ANNUAL COMPLIANCE REPORT SUMMARIES RE
REGISTERED, UNACCREDITED LAW SCHOOLS

It was moved, seconded and duly carried that the summaries of the 2017 Annual Compliance Reports filed by each California registered unaccredited law school be received and filed.

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Educational Standards be approved.

SUBCOMMITTEE ON MORAL CHARACTER

2017 – 2018 SUBCOMMITTEE GOALS

It was by common consent agreed that the 2017 – 2018 goals for the Subcommittee on Moral Character be approved.

ADJOURNMENT

Having concluded all the business scheduled for consideration during the open and closed sessions of the meeting, the meeting was adjourned at 10:45 a.m., Saturday, May 5, 2018.